

## Arrange Shipment Template

1. A Claim or Return has been created in the Online store and received a reference number (RMA).
2. Fill in customer information in below table.
3. Send the completed form by email to the following address [returns\\_emea@permobil.com](mailto:returns_emea@permobil.com)
4. In return the contact person will receive detailed shipping information and instructions..

NOTE! Permobil does not require the return of items in the following cases: if the total value of the item is less than 100 €, if they are ROHO products or if they are batteries. Instead, Permobil accepts photo attachments with evidence of the defect as justification to the Claim or Return (RMA).

*Please fill in the form by typing on the computer, or write in capital letters.*

English	To be filled in by customer
RMA Type	
RMA number	
Company Name	
Contact Name	
Phone Number	
Email Address	
Pickup Address	
Quantity	
Type of package	
Weight (Kg)	
Dimensiones (cm) Lenght x Height x Width	X X (cm)
Content	Permobil products & parts

For all shipments originating outside of the European Union (EU) a commercial invoice must be completed and provided for each shipment. A template is available on the Permobil Online store under the section Downloads.